

RQ-2



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

December 15, 2004

Clay Parker Davis, Treasurer
Help America's Leaders Political
Action Committee (HALPAC)
1155 21st Street NW, Suite 300
Washington, DC 20036

Response Due Date:
January 14, 2005

Identification Number: C00376038

Reference: Amended February Monthly Report (1/01/04-1/31/04), received
11/19/04

Dear Mr. Davis:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Your report discloses a refund to a political committee of a contribution "reported in error" on a prior report, totaling \$5,000 on Schedule B supporting Line 28(c) of the Detailed Summary Page. If your committee reported a contribution from a political committee in error, you should amend the report on which the error is disclosed to remove that contribution entry. Please amend your report(s) accordingly.

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.